



JANUARY 2020

MEETING MINUTES

Attendees: Alayna Carter, Kayla Swain, Laissie Stocker, Joseph Young, Chuck Hand, Diana McGee, Jill Warne, Eric Erwin, Angie Erwin, Donnie Uffner, Lori Merritt, Landyn Andrews, Andrea Lude, John Kreis, Lisa Kreis, Jaime Carter, Rick Learn Cheri Keith, Tiffany Davis, Amanda Shank, Danielle Maxwell, Brian Maxwell

Agenda:

1. Review Minutes
2. Treasures Report
3. Review Action Items from September & November Meetings
4. Awards Update
5. Officer Nominations
6. YEDA Sponsorship
7. Payback Classes
8. Finalize Committees
9. Open Discussion

Minutes

1. Review Minutes

Update November Minutes for error in motion to approve a new Show Day Manager

Motion to approve September, October & November Minutes

- Motion to approve September, October & November Minutes
 - Motion – LK, 2nd – CH, VOTE: Pass

2. Treasurers Report

Current Balance of \$30,755.77, includes reversal of old uncleared checks \$575. The hall rental for the awards banquet was paid for, as well as the PO Box for 2020. Lori is currently working on the insurance for 2020. Any outstanding receipts should be sent to Lori as soon as possible, please include name and the reason for the expense. Some awards have been purchased. The remaining awards will expenses will be submitted soon.

Action Item: Secure Cattle Provider for 2020. This person will need to be included as an additional insured for 2020

Action Item: Lori needs the full address of the person who hauled cattle in 2019. They were paid separately, and we need to issue a 1099 for 2019 by the end of January.

Lori would like to find an assistant treasure to help with the day to day activities. This person would be an authorized signor on the account. We would also like to get credit cards for President and Vice President.

Diana requested we appoint Jill Warne as the assistant treasurer. This was approved by the Officers and Board.

- The show software is on the main laptop, this laptop will need to be kept with the office manager for membership tracking and show day activities.
- The accounting software has been expanded to include additional capabilities including member info and volunteer tracking.

3. Review Action Items

Fair board Meeting is needed to discuss and finalize 2020 show season

Action Item: Finalize lease for the fairgrounds for 2020. In 2019 we paid all upfront. Donnie and John need to set up a meeting with the fair board as soon as possible.

Cattle Provider

Cattle Provider we used in 2019 is available but needs to increase the price. We have additional options for 2020. We need to find the best priced and most reliable option (s) for the 2020 Show Season.

Action Item: John & Donnie will set up meetings with potential cattle providers as soon as possible.

Cattle Contract

Update Cattle contract for the 2020 show season

Action Item: Jaime will update the cattle contract and provide to the Cattle Committee.

Liability insurance for the cattle provider is included with our show policy. We are open to \$1500 per show for the cattle provider additional hauling expenses may be negotiated. Suggestions for cattle providers should be given to the Cattle Committee as soon as possible.

Awards

Buckles have been ordered, 2nd Place awards have been ordered, 3rd Place awards have been ordered. 4th and 5th place awards will be purchased from Big Dees. The awards committee is looking for a local embroidery company to use. We should go through Four Seasons in Zanesville for as much as possible. They helped design/develop the logo. Alayna can also assist with logo digitizing. Alayna also has access to a local promotional marketing company.

Frequently Asked Questions

The suggestion had been made to compile a list of frequently asked questions to post on social media, the website and at the show.

Action Item: We need to continue to add to the list and prepare for publishing. The list should be sent to Jaime to finalize and publish.

Announcers

We need to find a new announcer (s) for 2020. The announcer is needed to help keep the show moving and keep everyone engaged.

Action Item: Send suggestions for announcers to a Director or Board member. Please include name, contact info and what they charge.

New Rope

We need to purchase a new rope for the trail class. The rope needs to be easy to use and coil.

Action Item: Jaime will purchase a new breakaway rope for the trail class

Payback Class

It was indicated at the October Meeting that we had a sponsor who was willing to donate \$500 for a payback class to be awarded \$100 to one class at each show. The class will be drawn at random eligible classes

Payback Class Options

- Cutting
- Boxing
- Ranch Riding – W/T/L or W/T (?)
- Reining
- Ranch Trail
- Ranchmanship

One Class from the above will be selected per show to be eligible for payback.

Payback will be \$100 to the 1st place rider

Exhibitors may enter in the payback class in addition to green or youth without impact to year end points. Points will not be awarded to green or youth riders in the open payback class. Only those eligible for the open class will be awarded points.

Action Item: Publicize rules to officers and directors. Finalize and share with members.

- **Motion to offer 1 class per show as a payback class. No age requirements – green and youth can enter both their own class and the open payback for that show only, follow rules of exhibitor status for tack and equipment. Only points awarded for open show exhibitors. No impact to green or youth exhibitors for year end points.**
 - **Motion – LK, 2nd – LM, VOTE: Pass**

Sound/Speaker Updates

Eric had a discussion with the sound manager for the fairgrounds. We should be able to plug into the sound system and have full range capability. We will coordinate a time with the

sound person to meet us at the fairgrounds and review the set up to ensure we have full range.

Show Day Office

In 2019 we had an issue with water running into the office. What can be done to keep the office dry and away from weather. A suggestion was made to modify a trailer into an office that will allow equipment to remain stationary and set up through the full show season. The trailer would be equipped with an air conditioner and dehumidifier to keep the staff and equipment safe and comfortable.

Action Item: Find a reasonable trailer to use for the mobile office. Bring options to the officers and board for review.

Sponsors

We need to find someone to manage sponsors for the 2020 Show Season. This person will help coordinate finding and tracking sponsors. Coordinate set up and display of items at the shows and hanging and storing banners.

Action Item: We need to find someone to be in charge of sponsors. This includes finding and securing sponsors as well as storing info and displaying banners at the shows.

Volunteer Hours

We will post a list of committees for the 2020 Season, that list will include tasks that need to be completed during the show and in the off season. Members will be asked to help with the committees and tasks to fulfill their volunteer hour requirements.

Action Item: Finalize committee list and tasks, publish to social media for volunteers

Clinics

The clinics held in 2019 were very well received and should be continued in 2020. We will continue to focus on cattle work in the arena on Friday evenings. There will also be opportunities for Trail and Ranchmanship clinics in the infield. Clinics for 2020 will be member led. Cattle work clinics will change from month to month.

May – Roping, June – Herd Help, July - Boxing, August – Cutting

Action Item: Secure members to lead the Friday evening clinics

Versatility Classes

We did not have any riders in 2019 compete for the versatility award. In 2020 we would like to put focus on this skillset and encourage riders to participate.

Action Item: Jaime will create a flyer that can be shared via social media and our website to advertise the Versatility Award

Versatility Ranch Horse: The purpose of the Versatility class is to recognize the horse that is an all-around athlete.

- All horses age 3 and over are eligible to compete in Versatility Ranch. The horse must be entered in all classes:
 - Working Ranch Horse
 - Ranch Riding
 - Ranch Cutting
 - Ranch Trail
 - Ranch Cutting

Action Item: Do we want to offer a Saddle for a specific number of entries in the versatility class? 10 or more exhibitors in all 5 shows will be eligible for a saddle? Or 5 or more in all shows eligible for a Jacket?

Ribbons

We need a full inventory of the ribbons we have so Angie knows what to order.

Action Item: where are the ribbons so that we can get an accurate count for the order

Foundation

What are the paperwork requirements for a horse to be eligible for the year end High Point Foundation award?

- Documented Foundation Quarter Horse with the most points. The points follow the horse and may accumulate with youth and adult riders.
- A copy of the foundation papers must be on file with the office and your membership for your horse to be eligible for the award.
- Include a copy of Foundation Papers with membership form or with entry at the first show

Action Item: Publish requirements and registration instructions to social media

Negative Comments

Reminder that members should refrain from negative comments about other members at organized events. This is a family atmosphere, and everyone should be kind to each other

Next Meeting

February 2, 2020 at 2PM at Mr. Lees in Cambridge

Bi-law Changes

Directors

In 2019 we had 11 directors, the bi-laws need to be updated to change the wording to include nine (9) directors. They currently indicate a minimum of nine (9) but no maximum is issued.

Rule Book Changes

Membership rules – family membership language is vague and needs to be updated;

- Spouses, partners, children and grandchildren at the same mailing address

Action Item: Confirm family membership language

Show Bill Changes

Update president and vice president info

Update the infield classes from at will to sign up for go order

Update to include infield set up time and clinic info

Next Month Discussion Topics

Green Ranch Cutting

Finalize Payback Classes

Finalize Show Bill

Finalize Rule Book Changes